

**Gift Aid Declaration Form**

**Gift Aid No**  
(Office use only)

Please complete this form in **BLOCK CAPITALS**

**Details of Donor**

Title: \_\_\_\_\_ Forename(s): \_\_\_\_\_ Surname: \_\_\_\_\_

Address: \_\_\_\_\_

Postcode: \_\_\_\_\_

Email: \_\_\_\_\_

Congregation attended (*Please tick ✓*):

- Colindale       Croydon       Hounslow       New Soho       Stratford  
 Hammersmith Cantonese       Hammersmith Mandarin       Hammersmith English  
 Bromley       Kingston

Language Service attended (*Please tick ✓*):

- Cantonese       Mandarin       English

**NB: THE DONOR SIGNING THIS FORM MUST BE THE PERSON WHO MAKES THE DONATION. ANY PAYMENT FROM WHICH YOU DERIVE A PERSONAL BENEFIT DOES NOT CONSTITUTE A DONATION.**

**Notes**

1. You may cancel your declaration at any time by notify us in writing. Your declaration will cease to apply to the donations which you make on or after the date of cancellation.
2. You must pay an amount of income tax and / or capital gains tax at least equal to the tax that the Chinese Church in London reclaims on your donation in the tax year.  
If tax you paid is less than the Church reclaim, you are responsible for paying HMRC the difference.
3. If you pay tax at the higher rate, you can claim further tax relief in the self-assessment tax return.
4. If your circumstances change and/or no longer pay sufficient tax on your income and/or capital gains equal to the tax that the Church reclaims, you must cancel this declaration.
5. If you are unsure whether your donations qualify for Gift Aid tax relief, you may ask your congregational treasurer or the Church office or ask your local tax office.
6. Please notify the Church if you change your name or address.
7. I understand other taxes such as VAT and Council Tax do not qualify for gift aid purpose.
8. I understand the church will reclaim 25p of tax on every £1 that I give.

**Payment Details**

1. If you donate by cheque, please write your gift aid number on the back and your name.
2. If you would like to donate on a regular basis. Please ask your Congregation Treasurer for more information on how to set up a Standing Order.
3. If you donate by cash, you can use CCIL's offering envelope.

### Declaration

I am a UK tax payer and understand that if I pay less Income Tax and/or Capital Gains Tax than the amount of Gift Aid claimed on all my donations in that tax year it is my responsibility to pay any difference. I understand the note 1 to 8 above, so that I want Chinese Church in London to treat

All donations I made from the date of this declaration as Gift Aid donation until I notify you otherwise.

The donation of £ \_\_\_\_\_ which I made on \_\_\_\_/\_\_\_\_/\_\_\_\_ as Gift Aid donations.

Signature \_\_\_\_\_

Date of declaration \_\_\_\_/\_\_\_\_/\_\_\_\_

### Terms and Conditions 條款和條件

Information provided will be processed in line with General Data Protection Regulation (GDPR) and our "Privacy Notice" which is available from our website HYPERLINK "<http://www.ccil.org.uk>"

[www.ccil.org.uk](http://www.ccil.org.uk). Members will receive information and electoral papers to comply with the statutory

requirements of our church. By ticking the  below, you agree to our terms and conditions:

您所提供的信息將根據「一般數據保護條例」(GDPR)和我們教會的《隱私聲明》進行處理。您可從 [www.ccil.org.uk](http://www.ccil.org.uk) 獲得《隱私聲明》。會友將收到信息和投票文件，以符合我們教會的法定要求。若您給與同意，請勾選  下面的方框：

*I hereby give consent for the information provided to be processed in line with General Data Protection Regulation (GDPR) and our Church's "Privacy Notice" which is available from HYPERLINK "<http://www.ccil.org.uk>" [www.ccil.org.uk](http://www.ccil.org.uk).*

*我在此聲明，我明白並同意所提供的信息將根據「一般數據保護條例」(GDPR)和我們教會的《隱私聲明》進行處理。您可從 [www.ccil.org.uk](http://www.ccil.org.uk) 獲得《隱私聲明》。*

*I have read and agree to all the terms listed above.*

*我已閱讀及同意以上的條款。*

Signature 簽名: \_\_\_\_\_

Date 日期: \_\_\_\_/\_\_\_\_/\_\_\_\_